

MINE MANAGER

Mine Managers manage various teams running mining operations, and have a high level of responsibility to ensure safety, quality, cost-effectiveness and reaching targets.

Job Description

- Maintain and encourage a safe work environment at all times
- Lead the mine operations management team and manage all mining personnel and resources
- Prepare operational plans for the mine, and monitor and report progress
- Propose capital expenditure projects to expand capacity or improve operations
- Prepare production and operating budgets, and report performance and costs
- Recognize operational, technical and safety challenges, take action to prevent or overcome them, and continuously seek improvement
- Contribute to business strategy to improve company's competitiveness, profitability and growth
- Engage with local communities and regulatory authorities to ensure company policies are met
- Oversee new projects, (ex. installing new mining equipment or opening a new shaft)
- Oversee the recruitment and development of superintendents, supervisors, and operators, providing support and guidance to build an effective workforce
- Manage relations with trade unions

Compensation



(Source: Canadian Mine Salaries, Wages & Benefits: 2018 Survey Results InfoMine USA, 2018).

Why are People Attracted to this Career?

Mine Managers are highly motivated to take on a senior position with challenging work, covering many different aspects of management. They take on tasks of high responsibility, and are well compensated for their efforts.

What is it Like to Work as a Mine Manager in Mining?

Note: conditions vary according to employer and region.

Mine Managers work in an office in the mine site, and spend some time in the mine. They chair internal meetings and participate in other management meetings, lead large teams of people, contribute to the business management and act as an ambassador for the industry by working with other executives and the community.

Success Profile

- ☒ Delegates work to achieve results
- ☒ Influences people at all levels
- ☒ Makes difficult choices, and effectively communicates their results
- ☒ Overcomes challenges and solves problems with a positive attitude
- ☒ Accountable for decisions and actions
- ☒ Ambitious, cooperative team player
- ☒ Has a deep interest in the wider business aspects of the industry
- ☒ Understands and respects legislation, regulations and procedures concerning, safety, employment and environmental protection
- ☒ Maintains positive working relations with trade unions
- ☒ Operational leadership experience
- ☒ Organized and a critical thinker
- ☒ Strong communication and interpersonal skills
- ☒ Strong computer and risk management skills
- ☒ Works well under pressure

Job Entry Requirements

Note: The requirements listed below illustrate what it takes to start the career and do not take into account on-the-job training given to new employees.

Fixed Requirements

- Post-secondary degree in mining or engineering
- Knowledge and experience in the mining industry
- Minimum of five years of experience in a leadership position, including in operations activities
- Proficiency with word processing, spreadsheet, email and presentation software
- Must be able to pass a medical test
- Must be able to pass a drug test
- Willingness to lead in a diverse environment
- Proficiency in language of operation

Regional Requirement

- Bilingual French and English (Quebec and New Brunswick)

Assets

- Post-secondary degree in business or management, or a relevant Master's degree
- Willingness to relocate
- Other languages